

CANTONMENT BOARD DEOLALI

EMPLOYMENT NOTICE

DIRECT RECRUITMENT FOR THE POST OF ASSISTANT SANITARY INSPECTOR, JUNIOR ASSISTANT (JR. CLERK), OFFICE ASSISTANT (PEON) & JUNIOR ENGINEER (MECHANICAL).

APPLICATION THROUGH ONLINE SYSTEM ONLY BY USING WEBSITE/PORTAL:

www.canttboardrecruit.org

1. ONLINE Applications are invited from eligible Indian Citizen / Candidates for the under mentioned posts in **Cantonment Board, Deolali Cantonment** in the pay scales as given below :-

SN	Post	No. of vacancies	Pay Scale (As per VIth Pay Commission)	Age limit (Age as on <u>16.09.2019</u>)	Minimum Education
	1	2	3	4	5
1	Assistant Health Inspector	01 (UR)	5200-20200 +GP 2400	18 to 25 years	SSC and 01 year diploma course of Sanitary Inspector from a Government recognized Institute.
2	Junior Assistant (Jr Clerk)	01 (SC)	5200-20200 +GP 1900	18 to 25 years	1. Minimum H.S.C.(XII) i.e. (10+2 Intermediate or equivalent 2. MSCIT OR CIT (Certificate in Information Technology) from any Govt. Recognised Institute OR equivalent course in Information Technology /Computer. 3. English Typewriting of 40 w.p.m. OR Hindi Typewriting of 30 wpm.
3	Office Assistant (Peon)	03 (UR -02, OBC -01)	4440-7440 + GP 1300	18 to 25 years	Minimum 7 th Std. Pass
4	Junior Engineer (Mechanical)	01 (UR)	Rs. 9300-34800 +GP 4200	18 to 25 years	Diploma of Mechanical Engineering of Three years duration passed from a Government recognized Institute OR higher course in Mechanical Engineering.

2. Age Limit– (i) Age limit as per existing rules under CFSR 1937 is 18-25 years (age as on 16.09.2019) and age relaxation for Ex-servicemen who has put in not less than 6 months continuous service under the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed 25 years by more than 3 years, shall be deemed to satisfy the conditions regarding age limit. **The age limit as on last date of receipt of application will be considered.**

(ii) Age limit shall be relaxed **03 years for OBC & 05 years for SC (for reserved posts only)** and by 10 years for handicapped candidates as per rule, wherever applicable. Physically handicapped candidates shall attach proof of physical disability (certificate from recognised authority).

3. Application Fee: Application fee, separately for each post, will be **Rs.500/-(non refundable)** for candidates (except only for Ex-Serviceman) to be paid **through online payment mode via above said application software only.**

MODE OF APPLICATIONS: Online Applications only, complete in all respect will be accepted. Any application form received from any other source shall not be entertained and will be summarily rejected.

Commencing date for Submission of Online Application	: 31.07.2019
Last date of receipt of online application	: 16.09.2019
Last date to take printout of filled application	: 16.09.2019
Download of Admit Card	To be intimated on Website/Portal

Note - Applications which are incomplete in any respect, not accompanied by requisite photographs, Signature, essential qualification or without requisite fee or not properly filled are liable to be summarily rejected. **No correspondence in this regard would be entertained by the Cantonment Board, Deolali.**

4. Admit-Card / Call letter for Written Test: -Applications will be scrutinized and eligible candidates can download Admit Card.

Candidates are required to visit our website / portal www.canttboardrecruit.org regularly to check any information or any amendments or updates regarding said recruitment and time schedule for written test.

5. Date, time & Venue of Written Examination :-

SN	Name of the Post	Date & Time of Written Test	Place of Written Test
1	Assistant Health Inspector	20.10.2019 at 10.30 am to 12.00 pm	Deolali Cantonment
2	Jr. Asstt. (Junior Clerk)		
3	Office Asstt. (Peon)	27.10.2019 at 10.30 am to 12.00 pm	Deolali Cantonment
4	Jr. Engineer (Mechanical)	03.11.2019 at 10.30 am to 12.00 pm	Deolali Cantonment

6. **Mode of Selection:** Selection will be subject to the performance of candidate in the under mentioned tests:-
- (a) Final selection and merit will be based on written test (**The written test will consist of 100 questions of 03 marks each with Multiple Choice objective types questions having duration of one & half hour.**)
 - (b) **At the time of Written Test, the candidates must bring Identity proof and recent passport size photographs with him / her along with original Admit Card, proof of Date of Birth.**
 - (c) **Written Test- Marks obtained in written test will have 100% weightage in preparing the final merit list.** - Written test will comprise of Multiple Choice Objective type questions and will be in English & Hindi. Answers to the questions will have to be marked on OMR Answer sheet. There will be no Skill Test for the post of Asstt. Health Inspector, Office Assistant (Peon) & Jr. Engineer (Mechanical). Test for Jr. Engineer (Mechanical) will be in English only.

However, with regard to the post of Junior Assistant, final selection will be subject to qualifying skill test i.e. English Typewriting of 40 w.p.m. OR Hindi Typewriting of 30 w.p.m. No marks will be allotted with respect to the skill test. However, qualifying the skill test is mandatory for selection. Typing speed will be considered as average in 05 minutes. Among the merit list prepared on the basis of Written Test, 07 candidates will be called for skill test.

- (d) **PENALTY FOR WRONG ANSWERS:**
Candidates should note that there will be penalty of **01 mark** for **wrong answers** marked by a candidate in the **OMR sheet..**

7. **(A) ELIGIBILITY CRITERIA:**

- (i) The candidate must be a citizen of India.
- (ii) The candidate must fulfill the educational qualification, age, other requirements as stipulated in this advertisement.

(B) The Cantonment Board Deolali strives to have a workforce which reflect gender balance and women candidates are encouraged to apply.

8. **GENERAL CONDITIONS:-**

- (a) *The services of the appointed candidate / person will be governed under Cantt Fund Servant Rules, 1937, Cantonments Act, 2006 and pension rules as amended from time to time by the Central Govt.*
- (b) **The applicant can apply through Online only.** No application will be entertained after closing date. Cantonment Board Deolali will not be responsible for any server failure.
- (c) No TA / DA will be paid to the candidates for appearing for the written test.
- (d) Cantonment Board Deolali reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice and without assigning any reason at any stage. No correspondence would be entertained in this regard.

(e) If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age will get preference.

(f) The appointing authority shall draw a reserve panel/waiting list in addition to the number of candidates selected as per the notified vacancies. **The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result** and the vacancies arising due to non-acceptance of the offer of appointment, candidates not joining the post after acceptance of appointment or the candidates not being found eligible for appointment after verification of documents/ certificates or **due to resignation of selected candidates within one year of joining the post, the same shall be filled up from this reserve panel/waiting list.**

(g) Candidates may not apply for more than one application.

If any candidate has registered with more than one login ID then the first successful registration only will be taken into consideration for further process i.e. Hall Ticket, attendance for examination, merit list and other concerned process, the other duplicate registration will be treated invalid and no money will be refunded.

(h) Departmental candidates from Cantonment Board Deolali may apply for the said post, if they are eligible in accordance with the provisions of Cantt Fund Servants Rules, 1937 (Rule 5-B)

(i) The candidates, who have been terminated from the services of any Govt. Departments & Public Sector Undertakings are not eligible to apply.

(j) The candidates, who are already working in Govt. Departments & Public Sector Undertakings are required to submit NOC from the Head of the Department concerned. The same should be e-mailed to cbdeolali@dggest.org separately along with Application ID.

Note: No permission will be given to change details given in registration i.e. username, e-mail id, date of birth, photograph of applicant, signature and qualifying degree at any stage once application form is submitted.

9. Documents required after publication of merit list for final selection.

After considering the merit list, the shortlisted candidates will be called for verification / scrutiny of documents, as per Annexure 'A'. The following original Documents/certificates and 02(Two) sets of self-attested copies along with hard copy of print out of online application are to be produced at that time:-

The original Documents as mentioned below of the shortlisted candidates, will be checked & verified at Cantt Board Office, Deolali Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates.

The appointment will be provisional and subject to verification of Character and antecedents of the Candidate.

Candidates must carry the Originals & photo copies of all the documents, mentioned below, for verification while appearing for scrutiny of documents.

Original copy (Annexure 'A')

- (a) Computer generated Application form duly signed by the candidate.
- (b) Certificate of date of birth.
- (c) Two latest coloured passport size photographs.
- (d) Certificates of requisite Academic qualification with detail marks.
- (e) Category Certificate along with non creamy-layer in case of OBC & SC.

10. Rejection. The following acts/omission would render a candidate/application disqualified/rejected.

- (a) Not meeting/Qualifying/Passing the laid down Mandatory Educational Qualification/Standards/Test.
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidature through unfair means.
- (d) Impersonation by any person.
- (e) Submitting fabricated / false documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (h) Improper/ incomplete filling of application form.
- (i) Recommendation of any kind will lead to disqualification for the post.

11. Selection will also be subject to the following conditions:-

- (a) Medical Fitness Test.
- (b) Verification of Character and Antecedents.
- (c) Verification of Ex-Serviceman Certificate/Discharge Book.
- (d) Verification of Educational qualification certificate & Age.
- (e) Verification of NOC from the Head of the Dept. in case of working candidates.
- (f) Verification of Caste/Category Certificate.

12. HOW TO APPLY ONLINE FOR THE POST OF SANITARY INSPECTOR AND JUNIOR ASSISTANT:

- (1) (a) **Before applying, the Candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the post.**
- (b) Candidates will be required to complete the Online Application Form, the instructions for which are available at the above mentioned site. The time gap to fill complete online application will be 30 minutes.
- (c) Before starting the filling up of online application, the candidate must have his/her photograph and signature duly scanned in the jpg format of size, mentioned in Point (7) below.

- (d) The admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.
- (e) Candidates are required to apply ONLINE at www.canttboardrecruit.org between **31.07.2019 to 16.09.2019**. No other means / mode of application will be accepted. **Candidates are required to have valid e-mail and active mobile number and there should not be any change till the time recruitment procedure is complete.**
- (2) For submission of application, visit the website/portal at www.canttboardrecruit.org and Click on **'New User Registration'**
- Select **Deolali** from drop down option in the Cantt Board.
 - Select the Post to apply from the drop down option.
 - Enter your Mobile Number (working) and click to get OTP.
 - You will receive the OTP on your mobile.
 - Thereafter, fill the OTP and validation code (CAPTCHA) and click on submit.
- (3) The procedure / steps for filling up of applications online is briefed below;
STEP 1: Submission of Applicant's details.
STEP 2: Uploading of scanned Photograph and Signature.
STEP 3: Payment of application fee online (if applicable)
- (4) The application shall be treated complete only if all the three mandatory Steps (Step-1, Step-2 and Step-3) are completed successfully.
- (5) In case candidates is not able to submit fee by **closing date**, or the application is otherwise incomplete, his / her candidature will be summarily rejected.
- (6) Applicant can view the Application details from the already Registered User section available on the home page by providing Application Number and Email ID. Applicant is required to ensure that Photograph & signature is visible and Fee status changed to Paid otherwise application will be treated as incomplete and summarily rejected.
- (7) Checklist : Following Document(s) should be kept handy before applying online ;
- Credit Card / Debit Card / Bank details.**
 - Scanned image of Photograph (JPG format, size between 20-40 KB)**
 - Scanned image of Signature (JPG format, size between 10-20 KB)**
- (8) For further details and online application. Please log on to our Website/Portal : www.canttboardrecruit.org
- (9) **The Vacancies advertised are permanent. However, there will be a probation period of two years with respect to Sr.No. 1, 2 & 4 and 06 months in case of Sr.No. 3 i.e. Office Assistant (Peon).**

(10) After submitting the Online Application, the candidates are required to preserve the Print out of the finally submitted Online Application for the post Applied for.

13. IMPORTANT INSTRUCTIONS :-

1. The decision of CEO, Cantonment Board, Deolali in all matters relating to acceptance or rejection of an application, eligibility / suitability of a candidate shall be final and binding for all the candidates.

2. Candidate has to give in detail his name, father's/husband's name, surname, date of birth, mobile number, latest photograph, sign etc. basic information.

3. After the examination details regarding marks obtained by each candidate will be put up on the website of the Cantonment Board, Deolali and on **www.canttboardrecruit.org**

4. The applicant can login at any time on the website/portal i.e. www.canttboardrecruit.org using his/her application number at any time **during the period from 06.10.2019 to 03.11.2019** to check any update regarding the examination.

5. The admit cards of eligible candidates will be uploaded on the website www.canttboardrecruit.org. The candidates will have to download the admit cards from there only as **no hard copy of admit card will be sent to the applicants by post or by email.**

6. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Deolali on any working day between working hours on mobile number 9403697197 OR on landline number 0253 2491206.

7. Any corrigendum / changes regarding the examination will only be notified through the website www.canttboardrecruit.org.

14. GENERAL INSTRUCTIONS FOR CANDIDATES :-

(i) The Appointing Authority makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of scrutiny and subsequently, the Appointing Authority verifies and satisfies itself about the authenticity of documents/ certificates and eligibility as per the Recruitment Rules before finally appointing the candidates. Therefore, the provisional selection of a candidates confers on him/her no right of appointment unless the Appointing Authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the post.

(ii) The candidate should not have been convicted by any court of law. Also No Disciplinary/Vigilance case should be contemplated/pending against the candidates already serving in Govt. Organisations.

(iii) The appointing authority reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.

(iv) The appointing authority reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reasons(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the appointing authority. The appointing authority also reserves the right to cancel or set up a new examination centre and divert the candidates to appear at that examination centre if required.

(v) No correspondence in regard to the appointment will be entertained.

(vi) No representation on any grounds for non-appearance for the written test by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.

(vii) TA/DA will not be admissible for attending tests as the case may be.

(viii) The candidature of the candidate to the written test is entirely provisional and subject to the outcome of any direct/ decision/order/pronouncement of court of Law and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.

(ix) The appointing authority reserves the right to cancel or modify the advertisement or part of it at any stage, The number of vacancies is provisional and subject to change (increase or decrease).

(x) (a) **SYLLABUS FOR WRITTEN EXAMINATION FOR THE POST OF SANITARY INSPECTOR.**

SN	Syllabus	Language	No. of questions	Total Marks
1	All subjects up to Class XII, Questions related to Sanitation & hygiene, Current events of national and international importance, History of India and Indian National Movement, Indian Politics and Governance, General issues on Environmental Ecology, Bio-diversity and Climate Change, General Science, Comprehension, Logical reasoning and analytical ability, General mental ability, General Knowledge, Cantonments Act, 2006.	English & Hindi	Total 100 questions	300 (03 marks for each question)

Nature of question paper : The question paper will be of objective, MCQ type.

For every wrong answer, 01 mark will be deducted.

(b) SYLLABUS FOR WRITTEN EXAMINATION FOR JUNIOR ASSISTANT :-

SN	Syllabus	language	No. of questions	Total Marks
1	All subjects up to Class XII, General Knowledge, Cantonments Act, 2006 & Cantonment Account Code, 1924.	English & Hindi	Total 100 questions	300 (03 marks for each question)
<u>Nature of question paper</u> : The question paper will be of objective, MCQ type. For every wrong answer, 01 mark will be deducted.				

(c) SYLLABUS FOR WRITTEN EXAMINATION FOR OFFICE ASSISTANT (PEON) :-

SN	Syllabus	language	No. of questions	Total Marks
1	All subjects up to Class VII & General Knowledge.	English & Hindi	Total 100 questions	300 (03 marks for each question)
<u>Nature of question paper</u> : The question paper will be of objective, MCQ type. For every wrong answer, 01 mark will be deducted.				

(d) **SYLLABUS FOR WRITTEN EXAMINATION FOR JUNIOR ENGINEER
(MECHANICAL) :-**

<u>Syllabus</u>	
Section ‘A’ : MECHANICAL ENGINEERING.	
<p>I. Theory of Machines & Machine Design,</p> <p>II. Engineering Mechanics & Strength of Materials,</p> <p>III. Thermal Engineering (a) Properties of Pure Substances (b) Ist Law of Thermodynamics, (c) 2nd Law of Thermodynamics, (d) Air Standard Cycles for IC Engine, (e) Rankine cycle of steam, (f) Boilers; Classification; Specification; Fittings & Accessories.</p> <p>IV. Fluid Mechanics & Machinery (a) Properties & Classification of Fluid, (b) Fluid Statistics, (c) Measurement of Fluid Pressure, (d) Fluid Kinematics, (e) Dynamics of ideal fluids, (f) Measurement of Flow rate Basic Principles, (g) Hydraulic Turbines, (h) Centrifugal Pumps.</p> <p>V. Classification of Steels &</p> <p>VI. Production Engineering.</p>	
Note: Syllabus Depth are Diploma in Mechanical Engineering level	
Section ‘B’ : LANGUAGE, GENERAL KNOWLEDGE & ANALYTICAL ABILITY.	
a	English- Similar Word, Opposite Word, Common vocabulary, Sentence Structure, Grammar, Use of idioms and phrases and their meanings and comprehension of passage.
b	General Knowledge- Current affairs (In World & In India), History &, Geography of India, Indian Economy, Indian Politics & Environment, Cantonments Act, 2006.
d	Reasoning Test – Based on analytical ability.

Nature of question paper : The question paper will be of objective, MCQ type.

For every wrong answer, 01 mark will be deducted.

No. 322/Empl-Exch//E-1/ 3593
Office of the Cantonment Board, Deolali 422 401
Date : 30 /07/2019

Sd/-
(AJAY KUMAR, IDES)
Chief Executive Officer