



छावनी परिषद् देहुरोड

(भारत सरकार, रक्षा मंत्रालय)

CANTONMENT BOARD DEHUROAD

(Government of India, Ministry of Defence)

Dehuroad, Pune - 412 101,

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No. CBDR/ADMIN/Recruitment/2020-21

Date: - 24/01/2020

(Last date for receipt of online application is 05.03.2020 for all below mentioned post)

Employment Notice

Applications are invited through online system only by using website/portal www.canttboardrecruit.org.

- 1. Application :** Online Applications are invited from eligible Indian Citizen/Candidates for the under mentioned post in Cantonment Board Dehuroad in the pay scales as given below-

Sr. No.	Name of Post	Pay Scale	Total No. of posts	Age Limit
1.	Resident Medical Officer	67700-208700 (Level -23)	1(UR)	18 to 32 Years
Qualification		RESIDENT MEDICAL OFFICER: - Minimum - M.B.B.S. Desirable - M.D. and Two Years Experience.		

UR: Unreserved,

- 2. Age Limit:**

Categories of Vacancy	Age as On Closing Date of Application i.e. 05/03/2020
UR	Not less than 18 Years to not more than 32 years

Age limit as per existing rules under CFSR 1937 is 18-32 years (age as on 05/03/2020) and age relaxation for Ex-Servicemen - In case of ex-servicemen who has put in not less than 6 months of continuous service under the Armed Forces in the Union, he will be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed 32 years by more than 3 years, he should be deemed to satisfy the conditions regarding age limit prescribed under Rule5-B(2) of the CFSR,1937. The age as on last date of receipt of application (online) will be considered.**No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved vacancies.**

Candidate should note that only the date of birth as recorded in the Matriculation/Secondary Examination certificate or an equivalent certificate on the date of submission of application will be accepted by the Cantonment Board Dehuroad, and no subsequent request for its change will be considered or granted.

RESERVATION BENEFITS:

i) Reservation benefit will be available to the SC/ST, OBC/Physically Handicapped & Ex-serviceman category candidates in accordance with the instructions/orders/circulars issued from time to time by the Govt.

ii) Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificate issued to them by the competent/notified authority (in prescribed format) on or before the closing date of application; otherwise their claim for OBC/Physically Handicapped/ex-servicemen shall be rejected.

AGE RELAXATION FOR HANDICAP AND EX-SERVICEMAN:

Sr No.	Categories	Age relaxation in addition to age limit mentioned under point 02 of this advertisement.
1.	Unreserved	Nil
2.	PH	10 years
3.	Ex-Serviceman	Period of military service + 3 years

(Note: - This will be regulated as per DOPT Guidelines.)

In case of PH, relaxation in age- limit shall be applicable irrespective of the fact whether post is reserved or not, provided the post is identified suitable for persons with disabilities. If a person with disability is entitling to age relaxation by virtue of being a Department Candidate concession to him/her will be admissible either as a person with disability or as a Departmental Candidate whichever may be more beneficial to him/her.

3. Critical Dates

Online Application Submission Start Date	Last date & Time of receipt of online Application	Last date to take printout of filled Application	Download of Admit Card
01/02/2020	05/03/2020 upto 05:00 PM	05/03/2020	To be intimated on Website/Portal

4. **Mode of Applications:** Online applications only, Complete in all respect will be accepted. Any application form received from any other source shall not be entertained and will be summarily rejected.

5. **Detailed Advertisement:-**Detailed Advertisement and other information is available on our website/portal www.canttboardrecruit.org.

6. **Application Fee:** Application fee will be Rs.500/- (non refundable) for all candidates (except for Ex-Serviceman) to be paid through online payment mode via above said application software only. Application fee once paid shall not be refunded under any

circumstances and will not be used for any future recruitment process.

7. Admit Card / Call Letter: Applications will be scrutinized and only eligible candidates would be intimated online at web site/portal **www.canttboardrecruit.org** about the date, time and venue for conduct of interview. Further, the admit card will be generated online for eligible Candidates, which can be downloaded by the candidates.

No Admit Card will be sent by post. Candidates are required to visit our website / portal www.canttboardrecruit.org regularly to check any information or any amendments or updates regarding said recruitment and time schedule for interview.

8. Date, Time & Venue of interview of for the post of RMO: -To be published on website.

9. At the time of interview, the Candidates must bring Identity proof and recent passport size photographs with him/her along with original Admit Card, proof of Date of Birth and all education qualification certificates.

10. Mode of Selection: Selection will be subject to the performance of candidate in the under mentioned tests: _

Final selection and merit will based on interview.

11. Eligibility Criteria -

- a. The candidate must be a citizen of India.
- b. The candidate must fulfil the educational qualification, age and other requirements as mentioned in this advertisement.

12. General Conditions -

- a. The services of the appointed candidate/person will be governed under Cantt fund servant rules 1937, Cantonments act. 2006 and pension rules as amended from time to time by the Central Govt. are applicable to employees of Cantt Boards.
- b. The post is provisional for a period of 2 years (i.e. on probation) & thereafter permanent.
- c. The applicant can apply through Online only. No application will be entertained after closing date of application; Administration will not be responsible for any failure.
- d. No TA/DA will be paid to the candidates for appearing for the interview.
- e. Department reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- f. If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age get preference.
- g. The appointing authority shall draw a reserve panel/waiting list addition to the number of candidates selected as per the notified vacancies. The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer to appointment. Candidates not joining the post after acceptance of appointment of the candidates not being found eligible for appointment after verification of documents/certificates of due to registration of selected candidates within one year of joining the post, the same shall filled up from this

reserve panel/waiting list.

- h. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Cantonment Board Dehuroad. The Cantonment Board Dehuroad takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Skill Test.
- i. All the appointees including in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Govt. of India.
- j. The Cantonment Board reserves the right to place reasonable limit on the total number of candidates to be called for interview.
- k. The Cantonment Board reserves the right not to fill up any of the posts advertised without assigning any reason.
- l. In case of any dispute, any sue or legal proceeding by or against the Cantonment Board, Courts within whose local Jurisdiction, Headquarter of the Cantonment Board is situated shall have the Jurisdiction.
- m. Canvassing in any form may lead to cancellation of candidature.
- n. The Cantonment Board shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service. In case, it is found that any document submitted is fake or the candidate has clandestine antecedents / background and has suppressed the said information, his/ her services shall be terminated forthwith.
- o. Applications sent through e-mail will not be entertained.
- a. The appointing authority makes provisional selection of the candidates on the basis of information provided in the application and document/certificates provided by the candidate at the time of scrutiny and subsequently , the appointing authority verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the recruitment rules before finally appointing the candidates. Therefore the provisional selection of a candidate confers on him/her no right of appointment unless the appointing authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect appointment to the post.

13. Documents required at the time of scrutiny of documents along with online generated Applications:

After considering the merit list the shortlisted candidates will be called for verification/scrutiny of documents. The following original documents/certificates and one set of self-attested copies along with hard copy of print out of online application are to be produced at that time. The original documents as mentioned below of the shortlisted candidates will be checked & verified at Cantt.Board Office, Dehuroad Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates. The appointment will be provisional and subject to verification of character and antecedents of the Candidate. Photocopies of following self-attested documents should accompany the application forms:-

- a) Computer generated Application form duly signed by the candidate.
- b) Certificate of date of birth.
- c) Caste Certificate.
- d) Two latest coloured passport size Photographs.

- e) Certificates of requisite Academic qualification with details marks.
- f) Registration Certificate form Government Medical council Board.

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for scrutiny of documents. It may be noted that document verification is just another stage in the selection process. Merely being called for Verification of documents does not indicate that his/her name will also appear in the final merit list. Candidature of candidate may be cancelled at any stage of recruitment, in case violation of necessary instruction /conditions /eligibility. Decision of the competent appointing authority would be final with regard to all matters connected with the recruitment including reserve the right to cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

- 14. Document required after publication of merit list for final selection –After considering the merit list, the shortlisted candidates will be called for verification/scrutiny of documents, as per Annexure-A.
- 15. The original documents and all educational qualification certificates of the shortlisted candidates will be checked and verified at Cantt Board Office, Dehu Road Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates.
- 16. The appointment will be provisional and subject to verification of Character and antecedents of the Candidate.
- 17. Candidates must carry the Original and photo copies of all the documents, mentioned below, for verifications while appearing for scrutiny of documents.

Original copy (Annexure A)

- a. Computer generated application form duly signed by the candidate.
- b. Application Fee Payment Receipt Generated Online
- c. Certificate of date of birth.
- d. Two latest coloured passport size photographs.
- e. Certificates of requisite Academic qualification with detail marks.
- f. Registration Certificate form Government Medical council Board.

18. Rejection.

The following acts/omission would render a candidate/application disqualified/rejected.

- a. Not meeting/Qualifying/Passing the laid down Mandatory Educational Qualification/Standards/Tests.
- b. Furnishing of false, inaccurate or tempered information.
- c. Obtaining support for his/her candidature through unfair means.
- d. Impersonation by any person.
- e. Submitting fabricated/false documents.
- f. Making statements which are incorrect or false or suppressing material information.
- g. Resorting to any other irregular or improper means in connection with his candidature for the selection.
- h. Improper/incomplete filling of application form.
- i. More than one application submitted for the same post.
- j. Recommendation of any kind will lead to disqualification for the post.

19. HOW TO APPLY ONLINE FOR THE POST

- a. Before applying, the candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the Post.
- b. Candidates will be required to complete the Online Application form, the instruction for which are available at the above mentioned site. The time gap to fill complete online application will be 30 minutes.
- c. Before starting the filling up of online application, the candidate must have his/her photograph and signature duly scanned in the jpg format of size, mentioned below.
- d. The admission at all the stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.
- e. **Candidates are required to apply ONLINE at www.canttboardrecruit.org between 01/02/2020 to 05/03/2020 up to 5:00 PM.** No other means /mode of application will be accepted. Candidates are required to have valid e-mail id and active mobile number and there should not be any change till the time recruitment procedure is complete.
- f. **For submission of application, visit the website/portal at www.canttboardrecruit.org and click on New User Registration.**
 - i. Select Dehuroad from drop down option in the Cantt Board.
 - ii. Select the Post of apply from the drop down option.
 - iii. Enter your mobile number (working) and click to get OTP.
 - iv. You will receive the OTP on your mobile.
 - v. Thereafter, fill the OTP and validation code (CAPTCHA) and click on submit.
- g. The procedure / steps for filling up of applications online is briefed below ;
STEP 1 - Submission of applicant's details.
STEP 2 - Uploading of scanned Photograph and signature.
STEP 3 - Payment of application fee online (If applicable).
- h. The application shall be treated complete only if all the three mandatory Steps (Step-1, Step-2 and Step-3) are completed successfully.
- i. In case a candidate is not able to submit fee by closing date, or the application is otherwise incomplete, his/her candidature will be summarily rejected.
- j. Applicant can view the Application details from the already registered user section available on the home page by providing application number and Email ID. Applicant is required to ensure that photograph and signature is visible and fee status changed to paid otherwise application will be treated as incomplete and summarily rejected.
- k. Checklist : Following documents should be kept handy before applying online;
 1. Credit Card/Debit Card/Bank Details.
 2. Scanned image of photograph (JPG format, size between 20-40 KB)
 3. Scanned image of Signature (JPG format size between 10-20 KB).

- l. The vacancies advertised are permanent. However there will be a probation period of two years. Decision of the Competent Authority would be final with regard to all matters connected with the Recruitment including cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.
- m. After submitting the Online application, the candidates are required to preserve the print out of the finally submitting Online Application for the post applied for.
- n. The candidates are advised to submit the online application well in advance without waiting for closing date.
- o. Neither the print out nor any document should be sent to this office while applying for the post.**
- p. Application should avoid submitting multiple applications for said post.

20. Important Instruction –

- a. The decision of CEO, Cantonment Board, Dehuroad in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate shall be final and binding for all the candidates.
- b. The candidates should have a valid email ID and a working mobile number for applying for the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number /email id of any unknown person to avoid any complication.
- c. Candidate has to give in detail his name, fathers, husbands name, surname, date of birth, mobile number, photo, sign etc. basic information.
- d. After the examination details regarding marks obtained by each candidate will be put up on the website of the Cantonment Board, Dehuroad www.cbdehuroad.org as well as recruitment portal www.canttboardrecruit.org.
- e. The applicant can login at any time on website/portal i.e. www.canttboardrecruit.org using his/her application number at any time to check any update regarding the examinations.
- f. The admit cards of eligible candidates will be uploaded on the website www.canttboardrecruit.org. The candidates will have to download the admit cards from there only as no hard copy of admit card will be sent to the applicants by post or by email.
- g. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Dehuroad on any working day between working hours.
- h. Any corrigendum /changes/ clarification regarding the examination will only be notified through the website www.canttboardrecruit.org and no other medium of giving information to candidates will be incorporated.
- i. The exact date of the interview will be updated through the website www.canttboardrecruit.org.
- j. Cantonment Board is Gender neutral Organisation and we promote women equality in recruitments.

21.Syllabus for interview:

Syllabus related to educational Qualification, work experience questions of general awareness and related to the medical field.

22.All the applicants are required to be present well in advance at least 1 hour before. Commencement of interview on the date & venue.

23.In case of any guidance / information/ clarification regarding their application, candidature etc. Candidates can contact on following email ID_ cbdehuroadrecruitment2020@gmail.com



(Ramsroop Haritwal)
Chief Executive Officer
Cantonment Board Dehuroad.