

**CANTONMENT BOARD DAGSHAI, DISTT SOLAN HP**  
**EMPLOYMENT NOTICE**

Cantonment Board Dagshai invites online applications from eligible Indian citizens for filling up of following posts in Cantonment Board Dagshai, Distt. Solan (H.P.)

| Sr No.               | Name of Post    | Pay Scale  | Total No. of posts | Age Limit  | Reservation Status |        |        |         |        |
|----------------------|-----------------|--|--------------------|--|--------------------|--------|--------|---------|--------|
|                      |                 |  |                    |  | U<br>R             | S<br>C | S<br>T | OB<br>C | P<br>H |
| 1.                   | Safaikaramchari | i) 4900-10680+1300 GP<br>ii) 4900+10680+1650 GP (This PB and GP will be given after 02 year of regular service.) | 5                  | 18 to 25 Years as on 17-09-2018.<br>5 years relaxable for ST.<br>3 years relaxable for OBC.<br>(The age relaxation for Person with disabilities as per PWD Act.) | 3                  | -      | 1      | 1       | -      |
| <b>Qualification</b> |                 | <b>Safaikaramchari:-</b><br><b>Essential Qualification:-</b> Middle (8 <sup>th</sup> ) Standard Pass             |                    |  |                    |        |        |         |        |

The online applications can be submitted online w.e.f 18-08-2018 upto 17-09-2018 The applications can be submitted through recruitment portal i.e. [www.canttboardrecruit.org](http://www.canttboardrecruit.org). The detailed procedure to apply online for the posts can be obtained from the above said website.

**GENERAL CONDITIONS**

- Eligibility of age:** Age limit as shown above.
- The selection for the post of Safaikaramchari will be based upon physical & skill test.
- Valid proof of age i.e Birth Certificate issued by competent authority/Matriculation Certificate/Middle pass certificate duly mentioning date of birth will be accepted. Affidavit regarding age from Court (s) will not be accepted.
- No TA/DA shall be paid for appearing in physical & skill test except person with disability.
- Fee of Rs. 200/- only should be paid for applying to the post through the website. No other form of payment shall be accepted. No payment is required from SC,ST, Female candidates & persons with disability.
- The appointing authority shall be at the liberty to reject any incomplete/unsuitable application without assigning any reason.
- The dates for physical & skill test for all posts will be uploaded on website.

8. As per Govt. instructions no interview will be conducted. Skill test of qualifying nature will be conducted.
9. Candidates are advised to check the website regularly for any update.
10. Canvassing of any kind by any candidate shall render the application liable to be rejected automatically.
11. The last date of receipt of application is 17-09-2018. Application received after the last date will not be entertained. The Cantonment Board will not be responsible for any internet delays. No offline applications will be entertained.
12. All the government rules will be applicable.
13. A person would be deemed to have disqualified on the reasons described under section 37 of the Cantonment Act 2006.

  
CHIEF EXECUTIVE OFFICER DAGSHAI  
(ANUJ GOEL)

Copy to:-

1. Computer programmer  
Cantonment Board Dagshai :- You are directed to display the above notice along with format & terms on Recruitment portal & website of the Board.
2. Office Supdt cum Accountant  
Cantonment Board Dagshai:- You are directed to notify the vacancies to employment exchange.
3. Office Notice Board.

## PROCEDURE TO APPLY ONLINE FOR THE POST OF SAFAIKARAMCHARI

1. Before applying, Candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the post.
2. The admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.
3. Candidates are requested to apply ONLINE at [www.canttboardrecruit.org](http://www.canttboardrecruit.org) between 18-08-2018 to 17-09-2018. No other means/mode of application will be accepted. Candidates are required to have valid e-mail identification and active mobile number.
4. On the [www.canttboardrecruit.org](http://www.canttboardrecruit.org) website, under the 'New User Registration' :-
  - a) Select Dagshai from drop down in the Cantt. Board.
  - b) Select the post to apply from the drop down option'
  - c) Enter your mobile number (working) and click on get OTP.
  - d) You will receive the OTP on your mobile.
  - e) Thereafter, fill the OTP and validation code (CAPTCHA) and click on submit.
5. The procedure/steps for filling up of applications online is briefed below:-  
STEP 1: Submission of Applicant's Details  
STEP 2: Uploading of scanned Photograph and Signature.  
STEP 3: Payment of application fee online (if applicable)
6. The application shall be treated complete only if all the three mandatory Steps (Step 1, Step2 and Step3) are completed successfully.
7. In case candidate is not able to submit fee by closing date, or the application is otherwise incomplete, his/her candidature will summarily be rejected.
8. Applicant can view the Application details from the Already Registered user section available on the home page by providing Application Number and Email Id. Applicant is required to make sure that Photograph & signature is visible and Fee status changed to Paid otherwise application will be treated as incomplete and summarily rejected.
9. Application Fees: The applicants shall pay the Application Fee at the rates indicated in the Table below through online payment mode via application software only:-

| S. No. | Category               | Fees |
|--------|------------------------|------|
| 1      | UR (Male)              | 200  |
| 2      | OBC (Male)             | 200  |
| 3      | Women                  | Nil  |
| 4      | Person with disability | Nil  |
| 5      | Schedule Caste         | Nil  |
| 6      | Schedule Tribe         | Nil  |

10. Age Relaxation

| S. No. | Category | Maximum Age |
|--------|----------|-------------|
| 1.     | UR       | 25          |
| 2.     | ST       | 30          |
| 3.     | OBC      | 28          |

11. Checklist: Following Document(s) should be kept handy before applying online

- Credit Card/Debit Card/ Bank details
- Scanned image of Photograph (JPG format, size between 20-40 KB)
- Scanned image of Signature (JPG format, size between 10-20 KB)

12. Age limit will be reckoned as on the last date for receipt of online application.

13. Age relaxation for SC/ST/OBC candidates will be admissible as per the existing Govt. orders.

14. Only online applications will be accepted. Application any other source/incomplete applications shall not be form received from entertained and will be summarily rejected.

|  |            |
|--|------------|
| Date of Opening of Online application      | 18-08-2018 |
| Last date of submitting online application | 17-09-2018 |

15. For further details and online application, please log on to our Website:  
[www.canttboardrecruit.org](http://www.canttboardrecruit.org) or [www.cbdagshai.org](http://www.cbdagshai.org)

16. The vacancies advertised are provisional and liable to vary. Decision of the Competent Authority would be final, with regard to all matters connected with the recruitment including cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

17. After submitting the Online Application, the candidates are required to preserve the print out of the finally submitted Online Application for the Post applied for.

18. The candidates are advised to submit the online Application well in advance without waiting for the closing date.

19. Neither the print out nor any document should be sent to this board at the time of applying for the Post.

20. Applicants should avoid submitting multiple applications for one post. However, if due to any unavoidable circumstances any applicant submits multiple applications, then he/she must ensure that the last application shall be entertained by the Board.

## IMPORTANT INSTRUCTIONS FOR CANDIDATES

1. The decision of CEO/Cantonment Board, Dagshai in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate shall be final and binding for all the candidates.
2. The candidates should have a valid Email ID and a working mobile number for applying for the examination. The applicants are advised not to change the Email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number/Email ID of any unknown person to avoid any complication.
3. After the examination, details regarding marks obtained by each candidate will be put up on the website of the Cantonment Board, Dagshai.
4. The applicant can login at any time on the portal i.e. [www.canttboardrecruit.org](http://www.canttboardrecruit.org) using his/her application number at any time to check any update regarding the examination.
5. Any Govt employee/Cantt. Board employee applying for the post should apply after obtaining due NOC from HOD.
6. The admit cards of provisionally eligible candidates will be uploaded on the website [www.canttboardrecruit.org](http://www.canttboardrecruit.org). The candidates will have to download the admit cards from there only as no hard copy of admit card will be sent to the applicants by Post or by Email.
7. Any doubts/clarifications regarding the application can be cleared from the office of Cantonment Board, Dagshai Cantt. on any working day between working hours.
8. The candidates are advised to visit the website regularly to be in touch with any information/updation regarding the examination.
9. Any corrigendum/changes regarding the examination through the website [www.canttboardrecruit.org](http://www.canttboardrecruit.org) and no other medium of giving information to candidates will be incorporated.
10. The exact date of the examination(Physical & Skill Test) will be updated through the website [www.canttboardrecruit.org](http://www.canttboardrecruit.org) and [www.cbdagshai.org](http://www.cbdagshai.org). The candidates are advised to check the website regularly.